



# ARCHITECTURAL CHANGE REQUEST FORM

Complete form and mail to: Architectural Committee P.O. Box 4408, Greensboro, NC 27404

From (Home Owner):	Phone:
Property Address:	Email:

**Proposed Improvements: Complete all sections that apply**

**EXTERIOR HOUSE PAINT/ROOFING:**

Check each item to be changed and attach paint chip labeled for each:

- Siding,  Trim,  Shutters,  Door,  Roofing sample,  Other (describe)

**MAJOR LANDSCAPING PROJECTS:**

Check each item attached to request:

- Written plans/drawings showing location on lot,  Materials used,  Other (describe)

**DECKS:**

Dimensions:	Type of wood used in construction:	Constructed by:
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Check each item attached to request:

- Color chip(s),  Drawing illustrating location in relation to house, lot & easements,  Other (describe)

**SHEDS: (Wooden Sheds Only)**

Dimensions (H x L x W):	Type of wood used in construction:	Constructed by:
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Check each item attached to request:

- Color chip(s),  Drawing illustrating location in relation to house, lot & easements,  Other (describe)

**FENCES:**

Dimensions (H x L):	Type of wood used in construction:	Type (split rail, picket, privacy, etc.):	Constructed by:
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Check each item attached to request:

- Color chip(s),  Drawing illustrating location in relation to house, lot & easements,  Other (describe)

**HOME ADDITIONS:**

Check each item attached to request:

- Full blueprints or plans showing elevations, dimensions, relationship to existing house and property,  
 Color chip(s),  Roofing sample(s),  Other (describe)

**ALL OTHERS:**

Describe requested Change:

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**I/We, the owner(s) requesting the improvements, alteration, or change, understand and agree that I/we will be responsible for the costs of any maintenance, repair, or replacement of all or any part or such improvement, alteration, or change, if approved, and understand and agree that the Association will not be responsible for such maintenance, repair, replacement or costs thereof.**

Owner/Signature:	Owner/Signature:	Application submitted on (date):	Proposed completion of alteration:
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**Approvals**

Date and decision of Architectural Control Committee:

Date review completed: [ \_\_\_\_\_ ],  Approved,  Disapproved,  Other (See comments below)

Committee member signature:	Committee member signature:	Committee member signature:
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Comments/Conditions:

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Notice: the homeowner is responsible for compliance with all county and/or city permit requirements. Architectural Control Committee approval does not supercede municipal permit requirements, but may in some cases be required prior to obtaining a permit. In the event that the Architectural Committee fails to act on this request within 30 days of receipt stamp, this form is automatically approved, provided that it does not contain erroneous data or fail to present full and adequate information upon which the Architectural Committee can arrive at a decision. The Architectural Committee has the right to enter site and inspect work for conformity with approval.